Job Description
Church Organist and Choir Director, Part-Time

Duties and Responsibilities:
- Promote the spiritual life of the congregation through music ministry
- Provide organ and/or piano music for the congregation during Sunday morning worship services at either of our campuses in Hope or Belvidere. (First and 3rd Sundays of the Month in Belvidere and 2nd and 4th Sundays in Hope.)
- Provide organ and/or piano music for special services (Christmas, Holy Week etc.)
- Rehearse with, accompany, and direct the choir
- Rehearse with and accompany soloists and instrumentalists as needed
- Encourage the musical talents of the congregation by organizing special musical offerings (instruments, soloists, small ensembles etc.) primarily during worship services
- Grow the choir by expanding its repertoire, rehearsal time, and in the numbers of performances
- Begin a Youth Choir
- Work with the Priest-in-Charge and the Worship and Music Committee to choose music and hymns for services
- Choose anthems for the choir
- Participate in strategic planning for the Music ministry of the church, with particular emphasis on the role of music in ministry
- Plan with the Priest-in-Charge to arrange for qualified substitute well in advance of absences from church services
- Oversee the tuning and maintenance of organs and piano within the approved budget

Hope & Belvidere, NJ
The Rev. Rose Cohen Hassan,
Priest-in-Charge

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Job Requirements:
- Able to display a professional level of musical talent from training and experience
- Previous experience as a church organist and choir director
- Demonstrated ability to accompany groups and individuals
- Experience directing a Children's Choir a plus
- Ability to work collaboratively with the Priest-in-Charge, Choir and members of the congregation

Supervision:
- This position reports to the Priest-in-Charge

Evaluation:
- There will be a three-month probationary period
- After the first year the employee will receive an annual review

Vacation:
- This position has four weeks accrued paid vacation. One month's notice is requested prior to taking vacation